



Secretary of the Senate

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TO: All Senators
FROM: Erika Contreras
Secretary of the Senate
RE: Remote Vote Requirements

The California State Senate will permit a Senator who needs a COVID-19 related accommodation to participate and vote during Senate committee hearings from his or her District Office, effective July 29, 2020, subject to these conditions:

- The Senator must submit a request for accommodation to the Secretary of the Senate and obtain approval from the Secretary prior to participating or voting outside the Capitol.
- The request for accommodation must be specific as to the day or days for which the accommodation is requested, and must be resubmitted at least weekly.
- Senators who are approved to participate and vote remotely must be present in their District Office for any committee hearings for which they are approved to participate and vote remotely. The District Office background must be visible without video alteration.
- While participating and voting remotely, the Senator may have only one person present with him or her, and that person must be a Senate staff person, who is to be identified by the Senator.
- While participating and voting remotely, a Senator may not chair committee hearings. A temporary chair will be appointed for this purpose.
- A Senator who votes remotely shall certify each vote in writing using the form or format provided by the Secretary.
- This accommodation for remote voting is adopted pursuant to Senate Rule 56 (adopted by Senate Resolution 86 of 2020) and will be in effect for the remainder of the 2019-20 Legislative Session.

Senate committee hearings conducted during the period for which remote voting is permitted shall be presided over by a chair who is present in the Capitol and shall have a quorum of the committee members in the Capitol.